March 24, 2020

Dear Hazel Park Schools Staff,

I am sure you have heard Governor Whitmer’s order to stay home and stay safe, Executive Order 2020-21 (COVID-19). We encourage you to follow the guidelines regarding the order. We are also sharing and identifying those positions that are critical to maintain minimum basic operations.

For purposes of the governor’s order 2020-21(COVID-19) and based on Section 4, subsection B:

4. No person or entity shall operate a business or conduct operations that require workers to leave their homes or places of residence except to the extent that those workers are necessary to sustain or protect life or to conduct minimum basic operations.

(a) For purposes of this order, workers who are necessary to sustain or protect life are defined as “critical infrastructure workers,” as described in sections 8 and 9.

(b) For purposes of this order, workers who are necessary to conduct minimum basic operations are those whose in-person presence is strictly necessary to allow the business or operation to maintain the value of inventory and equipment, care for animals, ensure security, process transactions (including payroll and employee benefits), or facilitate the ability of other workers to work remotely.

Businesses and operations must determine which of their workers are necessary to conduct minimum basic operations and inform such workers of that designation. Businesses and operations must make such designations in writing, whether by electronic message, public website, or other appropriate means. Such designations, however, may be made orally until March 31, 2020 at 11:59 pm

We find it necessary to identify and designate: Central Office Administrators, Central Office Secretaries, Finance Staff, Pupil Accounting, Technology, Communication Services, Food Service Workers, Community Service Representative, Supervisor of Maintenance and Custodians, and Maintenance and Custodians, as “Critical Infrastructure workers.” We understand there are concerns that you may have, however, we believe we are taking every safety precaution necessary to provide a secure and safe environment while we allow for food distribution. We additionally need to keep a minimum basic structure in place to make sure we keep the District running, safe and secure.

Our buildings will remain closed through April 13, 2020 for access by non-essential employees. We encourage you to stay safe and follow the governor’s order. We will indicate to you when we expect for you to be present in your position in your building.

I want to assure you we will get through this together. We are proud of our district and your dedication to Hazel Park Schools and students. We appreciate all of you and the work you do every day which is why we will continue to take every precaution to keep all of us safe during this time while serving our community.

With Students in Mind,

Dr. Amy Kruppe
Superintendent