May 11, 2020

Dear Hazel Park Schools' Families,

Hazel Park Schools’ students can download learning materials from Google classrooms and our [Hazel Park Website](https://www.hazelparkschools.org). Learning folders and packets are updated every Wednesday for the next week.

**Packet Pickups:** If you selected a permanent pick up day and time last week, you should have received an email confirmation. We are asking that you show up each week on this day and time to pick up the work packets for your student/s.

If you did not select a permanent pickup day last week, complete the May 15 or May 18 form below. There are a limited number of slots on Friday but Monday has slots that are still open. You will be asked if you plan on picking up a work packet each week for the remainder of the school year. The day and time that you select will be your pick-up time for the rest of the year. Click the link to schedule a time for packet pick-up on [May 15 Packet Pick Up](https://www.hazelparkschools.org).

If you are unable to pick up then, pick-up is also available on [May 18 Packet Pick Up](https://www.hazelparkschools.org). Please email joan.rybinski@hazelparkschools.org with questions. Materials will be curbside pickup into your trunk. Please have your trunk open. Please also place a sign in your dashboard or taped to the window with your child or children's names and their school/s. Children are prohibited at packet pick up.

**May 18 Material Pick Up:** If you are a family who has been printing from home and has not been picking up materials you may come up to the Ford Central Office on May 18th to pick up printer paper, crayons, color pencils, a highlighter and notebook paper. Please place a piece of paper in your window with what supplies you need.

**Packet Drop-off:** Please make sure your student’s name and school is on the front of the packet and your student’s name is on every page to ensure credit. You can drop off packets as they are completed and your student's teachers will reach out with feedback. There are three paths to turn in homework:

- Google Classroom
- Scanning (CamScanner) or photographing and emailing to your teacher
- Our **24/7 Packet Drop-off Black Box** in front of Hazel Park Schools Central Office at 1620 E. Elza.

If you have not already taken this survey and your student has a need for a device or access the internet, please take this [Internet Access Survey](https://www.hazelparkschools.org). If you have a school-issued device and need technology support, email athome@hazelparkschools.org with your contact information.

With Students In Mind,

Dr. Amy Kruppe
Superintendent